

MINUTES OF THE PIA SUNSHINE COAST BRANCH ANNUAL GENERAL MEETING HELD ON WEDNESDAY 1ST DECEMBER 2004 AT MOOLOOLABA YACHT CLUB AT 5.00PM

Attendance:

Raul Weyhardt
Sharyn Briggs
Lestar Manning
Warren Bunker

Apologies:

Paul Summers
Paul Lucy
Shane Adamson

Item	Subject	Discussion	Actions
1.	Welcome	<ul style="list-style-type: none"> The President opened the meeting at 5.15pm and extended a welcome to those in attendance. 	
2.	President's report	<ul style="list-style-type: none"> The President's report (attached) was taken as read. 	<ul style="list-style-type: none"> Moved WB, seconded LM that this report be adopted. Carried
3.	Minutes of Previous Meeting	<ul style="list-style-type: none"> Noted that SB instituted PI insurance procedures for AGM. However no notification was provided by insurer. It was resolved that Branch procedures should be pursued regardless of response. Noted that the Branch Rules which had been adopted at the last AGM were rejected by the Qld Division – further set to be considered at this meeting. Noted that the proposed CPD events were not able to be run last year. LM had spoken to Roseanne Meurling but no events organised. The possibility of a road trip for coastal management issues was discussed. Videos have also been offered by the Qld Division. Noted that in regard to Office Bearers, the position of Acting Treasurer was taken over by Julie Edwards from Maroochy Shire during the year. <p>The minutes of the previous meeting were read and adopted as a true and correct record.</p>	<ul style="list-style-type: none"> Moved LM, seconded SB. Carried Moved LM, seconded SB that the minutes be adopted. Carried

4.	Financial Report	<ul style="list-style-type: none"> In the absence of the Treasurer it was noted that we had been notified by the Qld Division that our current funds were \$5,097.77. It was also noted that we are entitled to apply for a further \$2,500 (approx) from Qld Division. 	<ul style="list-style-type: none"> <i>Moved RW, seconded WB that this report be adopted. Carried.</i> RW to take responsibility for preparation of budget to apply for annual allocation of funds.
5.	Adoption of Branch Rules	<ul style="list-style-type: none"> The revised draft rules were discussed and it was resolved to adopt them. (Note: Branch Rules will be available from our web site) 	<ul style="list-style-type: none"> <i>Moved RW, seconded LM that the revised draft rules be adopted. Carried.</i>
6.	Program for Next Year	<ul style="list-style-type: none"> CPD/social events for next year were discussed. It was proposed that 2 CPD events and 2 social functions (including Xmas Party) be held. First CPD function to be planned for February at Caloundra City Council The Branch should continue to contribute quarterly reports to Qld Planner We should further consider specific projects for which the Branch might use funds. The possibility of inviting members to put forward suggestions was raised. Kaye Mills to be asked for updated membership list. Events to be emailed to Brisbane for publicity Email list to include non-members of planning departments at Councils Activate web page. Please look to the web page for local updates and also Paul will be pleased to receive information on local planning achievements or staff moves etc to add to the page <p>The web page is in preliminary form and is up and running. You can access it at:</p>	<ul style="list-style-type: none"> LM to institute RW to provide SP to list as an agenda item at next Committee meeting. SP to seek updated membership list from Kaye Mills SP to institute WB and JE to forward any applicable email addresses to RW. <p>Thanks to Paul Summers for establishing web page</p>

		http://www.paulsummersplanning.com.au/SunPlan/Newsletter.htm	
7.	Election of Office Bearers	<ul style="list-style-type: none"> • The following office bearers were elected for the forthcoming year: <ul style="list-style-type: none"> ➤ President: Raul Weyhardt ➤ Secretary: Steve Patey ➤ Treasurer: Lestar Manning (interim) ➤ Committee: Warren Bunker & Sharyn Briggs RW acknowledged the efforts of Sharyn as outgoing Secretary 	<ul style="list-style-type: none"> • SP to notify Qld Division of office bearers
8.	Other Business	<ul style="list-style-type: none"> • None 	
9.	Close	<ul style="list-style-type: none"> • The president wished everyone a Merry Xmas and closed the meeting at 6.00pm for the start of the Xmas function. 	

**ATTACHMENT 1
SUNSHINE COAST BRANCH PIA AGM**

PRESIDENT'S REPORT

The Branch generally covers the area of Caboolture to Gympie. The Executive of the Branch Committee are -

Raul Weyhardt	President
Julie Edwards	Treasurer
Sharyn Briggs	Secretary
Lestar Manning	Committee member
Warren Bunker	Committee member

Unfortunately the past year has been one of extreme busy-ness in our working careers and we have been unable to devote much time to our PIA roles. I regret that very much and hold a determination that 2005 will be different.

We adopted Branch Rules at our last AGM but they were not acceptable to PIA HQ in Brisbane as they contained too much on our financials, which are handled by Brisbane. (We had followed a draft provided by them.) Never mind, we have another version now acceptable to them. I have also supplied this latest version to Brisbane for passing on to other Branches.

I attended the PIA State conference in Cairns in July and the meeting of Branch representatives. While the meeting was helpful I do not have a great deal to report from it.

In previous years we have had the following plans in mind -

- Distributing a local branch newsletter
- Establishing a Branch web site
- Holding 2 CPD events and 2 social events annually
- Promotion of PIA membership locally

We hold funds that will enable us to achieve the above.

Raul Weyhardt
BRANCH PRESIDENT