

MINUTES OF THE PIA SUNSHINE COAST BRANCH ANNUAL GENERAL MEETING HELD ON TUESDAY 2ND DECEMBER 2003 AT MOOLOOLABA YACHT CLUB AT 5.00PM

Attendance:

Raul Weychardt
 Sharyn Briggs
 Lestar Manning
 Scott Sobey
 Jeff Miles
 Paul Summers
 Magdy Youssef

Apologies:

Robyn King-Cullen
 Lorelle Edwards

Item	Subject	Discussion	Actions
1.	Welcome	<ul style="list-style-type: none"> The President opened the meeting at 5.15pm and extended a welcome to those in attendance. 	
2.	Minutes of Previous Meeting	<ul style="list-style-type: none"> The minutes of the previous meeting were read and adopted as a true and correct record 	<ul style="list-style-type: none"> <i>Moved PS, seconded RW. Minutes adopted</i>
3.	President's report	<p>The President gave a verbal report that:</p> <ul style="list-style-type: none"> 2 seminar events have been held this year. Thanks were extended to Lestar Manning and Warren Bunker for organising these. The Xmas Party to follow the AGM was the only social function able to be organised. A possible boat cruise next year was mooted. The committee undertook a membership update this year and now have 80% of members on email Public Liability Insurance was raised as a big issue this year. It has now been resolved by the Federal body taking cover for all branches. Certain procedures will need to be followed prior to functions. These have not yet been notified to us. The committee has progressed the branch rules to the point where they can be considered for adoption at this meeting. A Branch Meeting was attended at the Annual State Conference by RW. Issues included <ul style="list-style-type: none"> - PI insurance - Qld Division struggling financially – at times having a cash deficit 	<ul style="list-style-type: none"> SB to follow up procedures

		<ul style="list-style-type: none"> - Membership dropping overall so keen to encourage - A Local Govt chapter has been formed – chaired at present by John Panarettos • CPD – Roseanne Meurling is now the organiser for the Qld Division – will take topics or speakers. 2 forthcoming topics lined up • Qld Planner – A committee is investigating <ul style="list-style-type: none"> - layout - content - what do branches want in it (RW suggested member news column) - adding to web page • Branch Rules – If ours adopted tonight, these to be reformatted by RW to a standard version for use of other branches • PIA promoting planning in secondary schools by offering career days. Want more branches to contribute due to cost. • Federal office will run PIA web page, we can provide feedback through Kaye Mills ? • Feedback from branches – Gary White is interested in hearing any issues. Stafford Hopewell also a contact for committee. 	<ul style="list-style-type: none"> • RW to reformat and email to Kaye Mills • Paul Summers to discuss opportunities with Kaye Mills
4.	Financial Report	<ul style="list-style-type: none"> • It be noted the Treasurer was absent though advice of our funds was notified by Brisbane PIA 	<ul style="list-style-type: none"> • <i>Moved SB, seconded LM that this report be adopted. Adopted</i>
5.	Adoption of Branch Rules	<ul style="list-style-type: none"> • The draft rules were discussed and the following amendments were proposed: <ul style="list-style-type: none"> - That members of nearby areas not serviced by a Branch are welcome to attend meetings and functions • It was agreed that the Qld Division auditors would be an acceptable choice for auditing. 	<ul style="list-style-type: none"> • <i>Moved RW, seconded PS that the draft be adopted generally in accordance with the latest version subject to the proposed amendment. Adopted</i> • <i>RW to ask Kaye to extend mailing list to include potential LGA's if not already on list –</i>

			Maryborough, Kilcoy, Kilkivan and Hervey Bay.
6.	Program for Next Year	<ul style="list-style-type: none"> • CPD/social events for next year were discussed. • It was proposed that there be held <ul style="list-style-type: none"> - a couple of formal sessions (e.g. an event with 6-7 speakers like the IPA Legacy Forum - a couple of social sessions, possibly the boat cruise plus the Xmas Party. • The possibility of piggybacking off Qld Div CPD events was again raised. 	<ul style="list-style-type: none"> • LM to contact Roseanne Meurling re Brisbane CPD events.
7.	Nomination of office Bearers	<ul style="list-style-type: none"> • The following office bearers were elected for the forthcoming year: <ul style="list-style-type: none"> - President: Raul Weychardt - Secretary: Sharyn Briggs - Treasurer: Lestar Manning on an interim basis - Committee: Warren Bunker <ul style="list-style-type: none"> - Russell Ryter - Magdy Youssef - Scott Sobey • Possibility of boat cruise further discussed 	<ul style="list-style-type: none"> • SB to notify Qld Division
8.	Other Business	<ul style="list-style-type: none"> • For information, the meeting was provided a briefing by Paul Summers on the working group formed to pursue the issue of regional planning 	<ul style="list-style-type: none"> • PS to distribute PIA motion on regional planning to committee for information
9.	Close	<ul style="list-style-type: none"> • The president wished everyone a Merry Xmas and closed the meeting at 6.15pm for the start of the Xmas function. 	